# ವಾಯುವ್ಯ ಕರ್ನಾಟಕ ರಸ್ತೆ ಸಾರಿಗೆ ಸಂಸ್ಥೆ
North Western Karnataka Road Transport Corporation
ಶಾಲಾ ಮಕ್ಕಳಿಗೆ ಬಸ್ ಪಾಸ್ ವಿತರಣೆ
Issue of Bus Passes to School Children
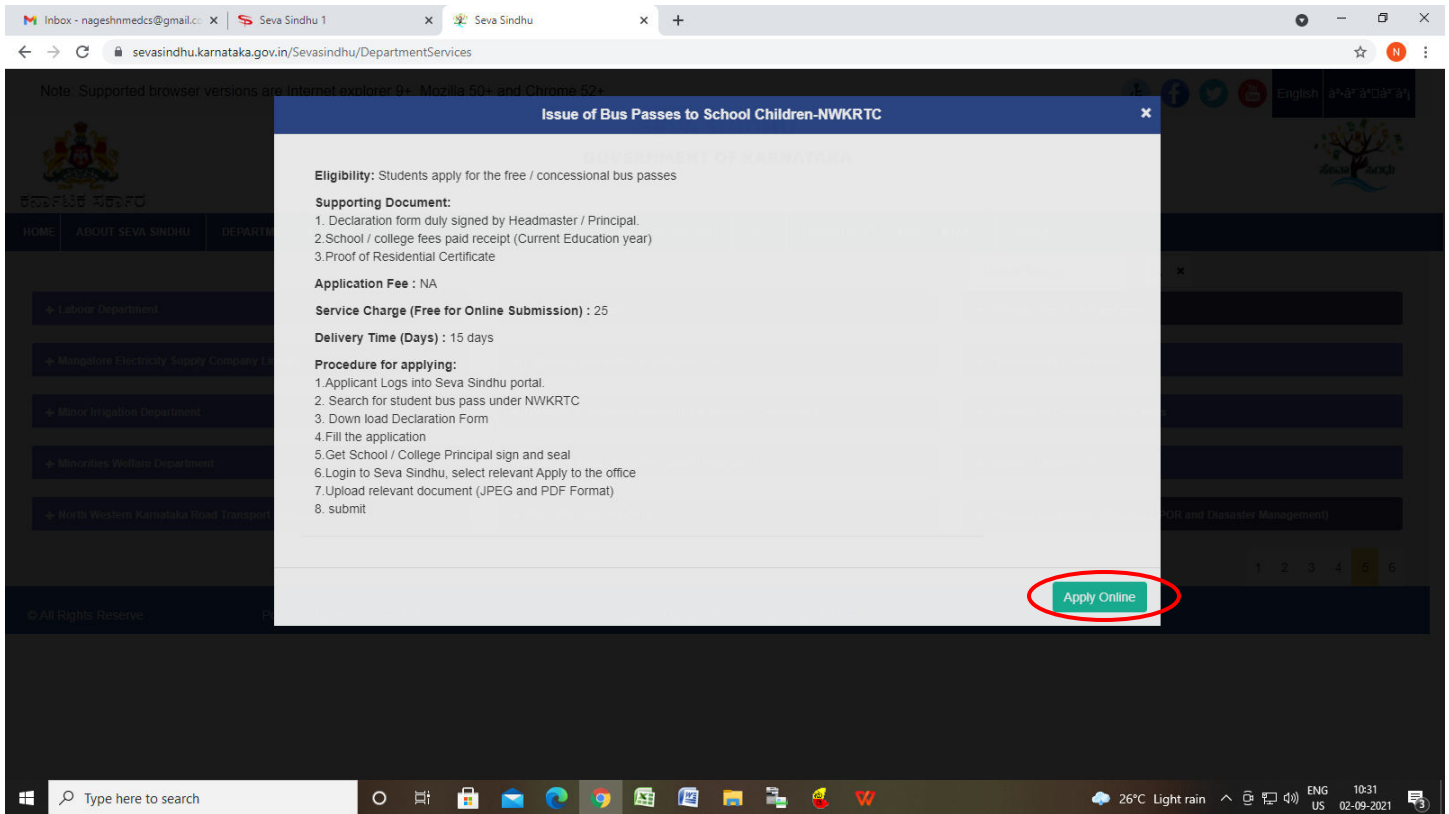
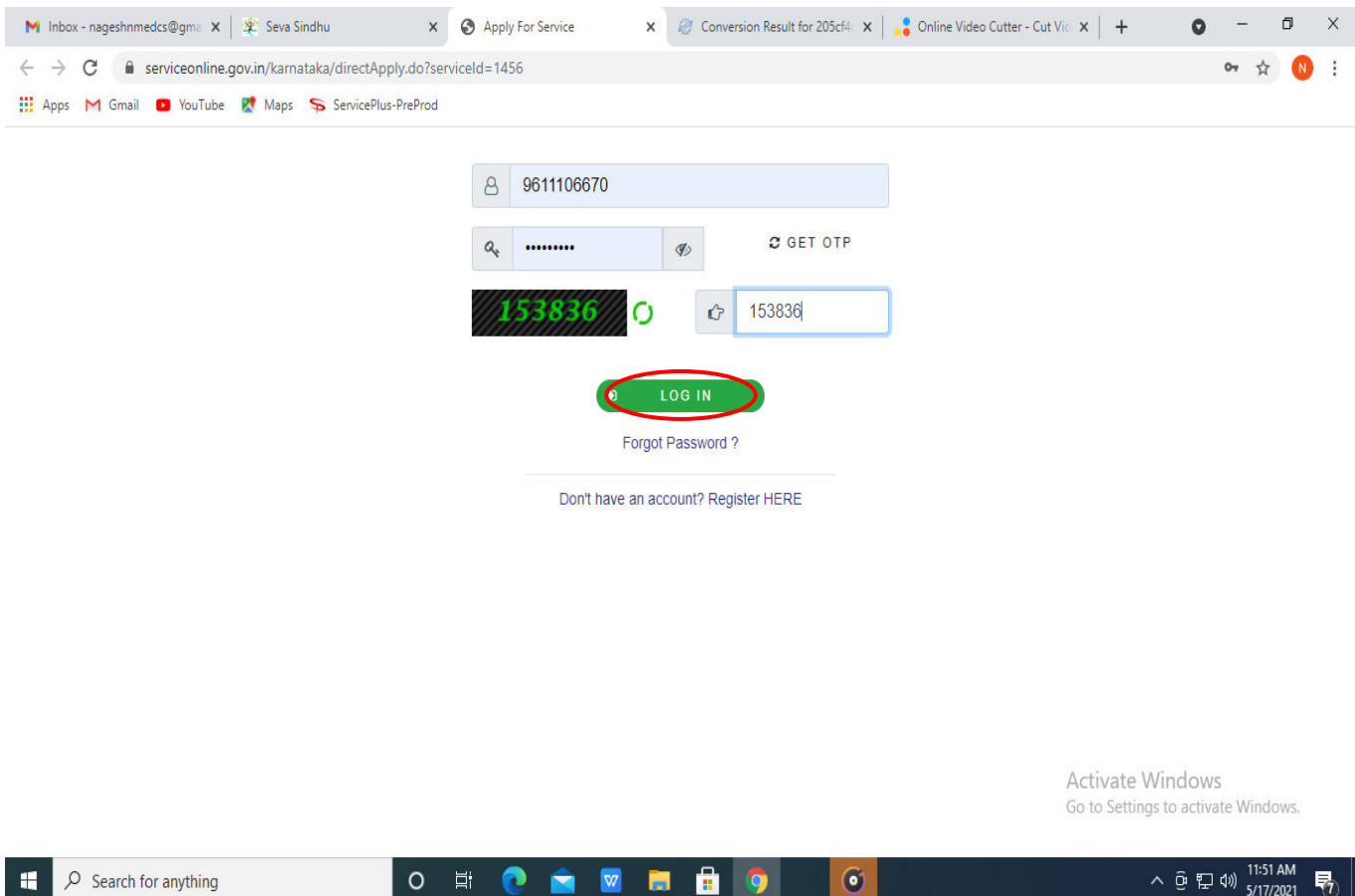**Step 1**: Go to **Sevasindhu.karnataka.gov.in** website and Click on Departments and services

Step 2: Select department name **North Western Karnataka Road Transport Corporation** and Click on **Issue of Bus Passes to School Children** service name. Alternatively, you can search **Issue of Bus Passes to School Children** in the search option**.**
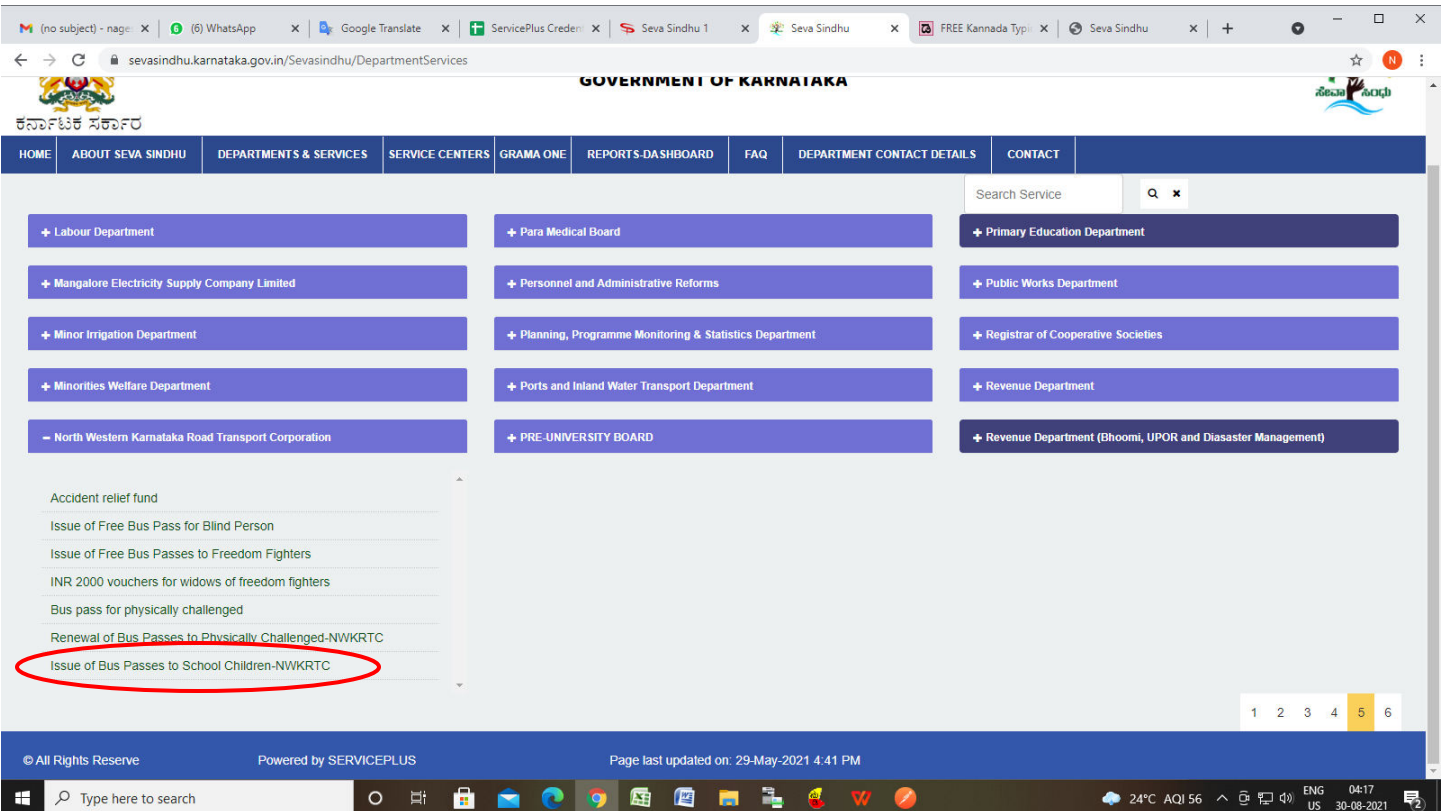
Step 3 : Click on **Apply online**

Step 4: Enter the login details and click on **log in** button

Step 5: Download **Pre-Defined Form/Template** and Click on **Proceed to apply**

Step 6: Read the **Important Instructions**

Step 7: Fill the Student Details

Step 8: **OTP** will be sent on mobile number entered in the information. Enter the **OTP** and Click on **Validate** to validate the mobile number.

Step 9: Verify the details. If details are correct, select the **checkbox ("Yes") & Submit**

Step 10: A fully filled form will be generated for user verification, If have an correction click on Edit option, otherwise processed to **Attach annexure**.

Step 11: Click on **Attach annexures**

Step 12: Attach the annexures and click on **save annexures**

Step 13 : Saved annexures will be displayed and click on **eSign and Submit** to proceed.

Step 14 : Click on **I agree with above user consent and eSign terms and conditions and Select authentication type to continue and click on OTP.**
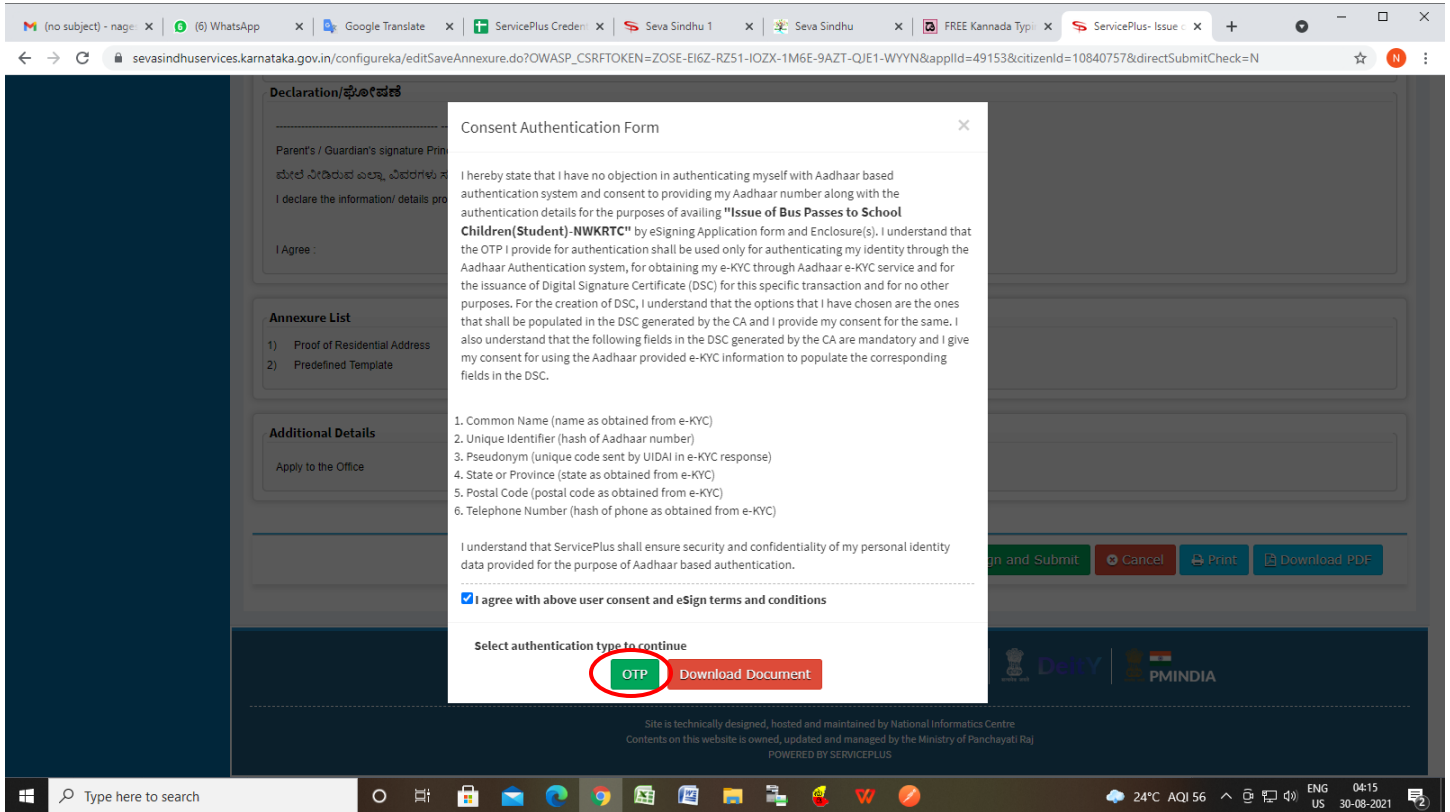
Step 15 : Enter **Aadhar Number** and click on **get OTP**
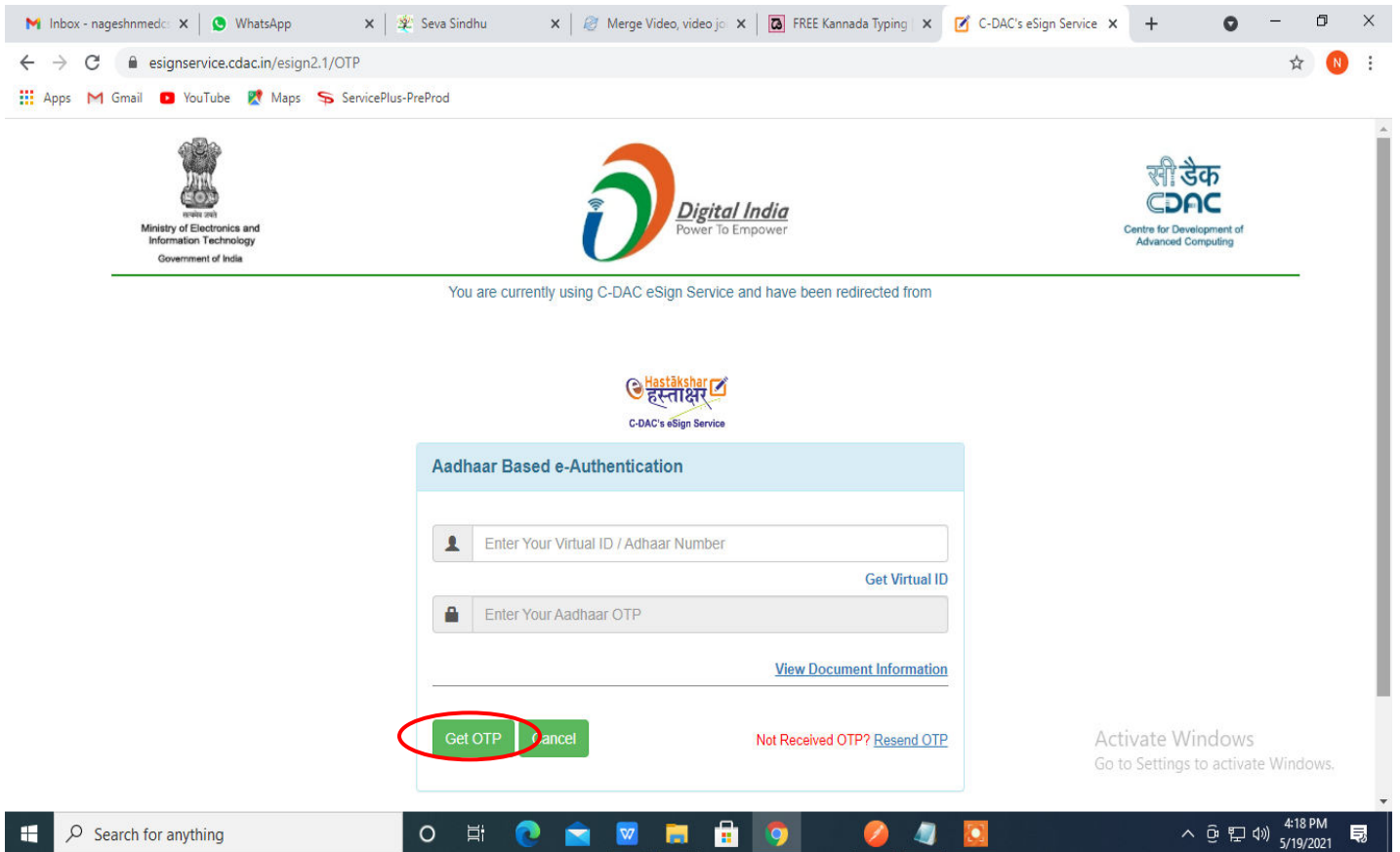
Step 16: Enter **OTP** and click on **Submit**

Step 17 : After Submit, acknowledgement will be generated. Acknowledgment consists of applicant details, application details and the Submission details for applicant's reference.